

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on September 18, 2018 at 6:30 pm in the library.

MEMBERS PRESENT: Mr. Stephen Dodge
Mrs. Jennifer Lavoie
Mr. Jona Snyder
Ms. Stephanie Clark
Mr. Steven Yancey

MEMBERS ABSENT: Ms. Beverly Biedermann
Mrs. Laurie Zbock

OTHERS PRESENT: Mr. Michael Davis, Superintendent
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Ms. Clark called the meeting to order at 6:30 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
 1. August 14, 2018 Regular Meeting Minutes
 2. September 6, 2018 Executive Session Meeting Minutes

MOTION # 2 – APPROVAL OF MINUTES

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the minutes from the August 14th and September 6th, 2018 meetings. Motion carried 5 yes, 0 no.

- IV. Public Forum
 - a. Questions were raised about the progress of the building project. Did we gain or lose classrooms? We will be gaining one classroom. When will the gym be done? The gym is slated to be complete by October 15, 2018 and the locker rooms completed by November 19, 2018. Will the support beams obstruct the views? There will be support beams. And lastly, concerns that the building project should have been reviewed more intensely before finalized.
 - b. Concerns were raised that higher education learning isn't getting communicated well to students. He would like to see better communication to students and parents about educational options with TC3, HVCC, Colgate, Morrisville State, and other colleges. He would also like the school to consider that if these options are utilized that many of the students do not have licenses and school provided transportation would open this option up to more students. Lastly, he would like to see academics acknowledged and rewarded more consistently and publicly like the district does with athletics.
 - c. There was discussion on how Morrisville High School partners and shares services with Morrisville State College.

- d. It was noted that the newsletter was late in arriving to district residents. He would like to see a better focus on academics. Questions were raised about other aspects of the building project. When will the auditorium be complete? It is slated for completion in mid October 2018. Are there penalties in place for the contractors for this project missing deadlines? The district has alternatives for missed deadlines. And questions were raised asking if the CSE Chair would be working extra hours in lieu of receiving a stipend for the work. Job responsibilities have shifted to allow this position to be covered without extra hours being worked.

V. Reports

a. Treasurer

1. Internal Claim Auditor's Report

MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the Internal Claim Auditor's Report. Motion carried 5 yes, 0 no.

2. Treasurer's Report dated June 30, 2018

MOTION # 4 – APPROVAL OF JUNE 30, 2018 TREASURER'S REPORT

ON THE MOTION of Mr. Yancey, seconded by Mr. Snyder, the board moved to approve the June 30, 2018 Treasurer's Report. Motion carried 5 yes, 0 no.

3. Detail Warrants

MOTION # 5 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mr. Yancey, seconded by Mr. Snyder, the board moved to approve the Detail Warrants as follow: Warrant Number 49 – Fund A – 6/5/18 – 7 pages, Warrant Number 50 – Fund A – 6/8/18 – 5 pages, Warrant Number 51 – Fund A – 6/22/18 – 5 pages, Warrant Number 52 – Fund A – 6/25/18 – 3 pages, Warrant Number 53 – Fund A – 6/25/18 – 1 page, Warrant Number 54 – Fund A – 7/9/18 – 6 pages, Warrant Number 22 – Fund C – 6/8/18 – 2 pages, Warrant Number 23 – Fund C – 6/22/18 – 2 pages, Warrant Number 24 – Fund C – 7/9/18 – 1 page, Warrant Number 13 – Fund TA – 7/12/18 – 4 pages, Warrant Number 14 – Fund TA – 6/18/18 – 3 pages, Warrant Number 12 – Fund HBUS – 7/12/18 – 3 pages, Warrant Number 20 – Fund FA18 – 6/8/18 – 2 pages, Warrant Number 21 – Fund FA18 – 6/22/18 – 1 page, Warrant Number 22 – Fund FA18 – 7/9/18 - 1 page. Motion carried 5 yes, 0 no.

4. Treasurer's Report dated July 31, 2018

MOTION # 6 – APPROVAL OF JULY 31, 2018 TREASURER'S REPORT

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the July 31, 2018 Treasurer's Report. Motion carried 5 yes, 0 no.

5. Detail Warrants

MOTION # 7 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the Detail Warrants as follow: Warrant Number 2 – Fund A – 7/11/18 – 4 pages, Warrant Number 3 – Fund A – 8/23/18 – 1 page, Warrant Number 4 – Fund A – 7/20/18 – 3 pages, Warrant Number 5 – Fund A – 7/18/18 – 2 pages, Warrant Number 1 – Fund C – 7/18/18 – 1 page, Warrant Number 2 – Fund C – 7/20/18 – 1 page, Warrant Number 1 – Fund TA – 8/23/18 – 3 pages, Warrant Number 1 – Fund HBUS – 8/23/18 – 3 pages. Motion carried 5 yes, 0 no.

6. Treasurer's Report dated August 31, 2018

MOTION # 8 – APPROVAL OF AUGUST 31, 2018 TREASURER'S REPORT

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to approve the August 31, 2018 Treasurer's Report. Motion carried 5 yes, 0 no.

7. Detail Warrants

MOTION # 9 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the Detail Warrants as follow: Warrant Number 7 – Fund A – 8/3/18 – 3 pages, Warrant Number 8 – Fund A – 8/21/18 – 4 pages, Warrant Number 9 – Fund A – 8/31/18 – 3 pages, Warrant Number 10 – Fund A – 9/7/18 – 1 page, Warrant Number 3 – Fund C – 8/3/18 – 1 page, Warrant Number 4 – Fund C – 8/21/18 – 1 page, Warrant Number 5 – Fund C – 9/7/18 – 1 page, Warrant Number 2 – Fund TA – 9/7/18 – 3 pages, Warrant Number 2 – Fund HBUS – 9/7/18 – 1 page, Warrant Number 1 – Fund FA18 – 8/3/18 – 1 page, Warrant Number 2 – Fund FA18 – 8/21/18 – 1 page. Motion carried 5 yes, 0 no.

8. The Financial Status Report was provided for review.

b. Superintendent – Information Items

1. Notice of the Workshop to held on September 20, 2018 entitled “School Safety: Proactive and Reactive Strategies to Protect Students, Staff, and Our School Communities was shared.
2. A memo from Jim Van Wormer regarding upcoming events was shared.
3. There was discussion for participation of board members on committees. Negotiations Committee will be Steve Yancey and Steve Dodge. Safety Committee will be Jennifer Lavoie and Alternate Jona Snyder. Policy Committee will be Stephanie Clark and Jona Snyder. Curriculum Committee will be Stephanie Clark and Jona Snyder. Building and Grounds Committee will be Jona Snyder and Steve Yancey.

c. Superintendent – Approval Items

1. Acceptance of DonorsChoose.org award of books and resources for Mrs. Hinman valued in excess of \$150

MOTION # 10 – ACCEPTANCE ON DONATION

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to accept the DonorsChoose.org award of books and resources for Mrs. Hinman valued in excess of \$150. Motion carried 5 yes, 0 no.

2. Approval of Mr. Davis to attend the Fall NYSCOSS Conference in Saratoga Springs September 22-25, 2018
3. Approval of Mr. Davis to attend the Winter NYSCOCC Summit in Albany March 2-5, 2019

MOTION # 11 – APPROVAL OF CONFERENCE ATTENDANCE

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to approve the attendance of Mr. Davis at the Fall NYSCOSS Conference and the Winter NYSCOSS Summit. Motion carried 5 yes, 0 no.

4. Approval of the District Wide Safety Plan

MOTION # 12 – APPROVAL OF DISTRICT WIDE SAFETY PLAN

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to approve the District Wide Safety Plan. Motion carried 5 yes, 0 no.

5. Acceptance of donation of Digital Piano for Music Department

MOTION # 13 – ACCEPTANCE OF DONATION

ON THE MOTION of Mr. Yancey, seconded by Mr. Snyder, the board moved to accept the donation of a digital piano for the music department. Motion carried 5 yes, 0 no.

6. Approval of Chorus and Band Trip to New York City April 27, 2018

MOTION # 14 – APPROVAL OF CHORUS AND BAND TRIP TO NYC

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the Chorus and Band trip to New York City on April 27, 2018. Motion carried 5 yes, 0 no.

7. Approval of Area All State Festival Overnight Trip November 16-17, 2018

MOTION # 15 – APPROVAL OF OVERNIGHT TRIP

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the overnight trip to the Area All State Festival from November 16-17, 2018. Motion carried 5 yes, 0 no.

8. Non Resident Students
 - a. Student Entering Grade K
 - b. Student Entering Grade 2
 - c. Student Entering Grade 5
 - d. Student Entering Grade 6
 - e. Two Students Entering Grade 7
 - f. Two Students Entering Grade 8
 - g. Three Students Entering Grade 10
 - h. Student Entering Grade 11
 - i. Three Students Entering Grade 12

MOTION # 16 – APPROVAL OF NON RESIDENT STUDENTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve 15 non-resident students for the 2018-19 school year. Motion carried 5 yes, 0 no.

9. Authorization for Mr. Davis to accept the Auctions International Bids

MOTION # 17 – AUTHORIZATION TO ACCEPT BIDS

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder, the board moved to approve the authorization of Mr. Davis to accept the Auctions International Bids for bus #95. Motion carried 5 yes, 0 no.

VI. Policy

- a. Second Reading of Revised School Food Service Program and Meal Charge Policy #5302
- b. Second Reading of Code of Ethics For All District Personnel Policy # 0020
- c. Second Reading of Education of Homeless Children Policy # 7002
- d. Second Reading of Procedures For Achieving Education of Homeless Children Regulation # 7002.1

MOTION # 18 – APPROVAL OF POLICIES

ON THE MOTION of Mr. Yancey, seconded by Mrs. Lavoie, the board moved to approve the second readings of the policies and regulations as follows: Revised School Food Service Program and Meal Charge Policy #5302, Code of Ethics For All District Personnel Policy # 0020, Education of Homeless Children Policy # 7002, and Procedures For Achieving Education of Homeless Children Regulation # 7002.1. Motion carried 5 yes, 0 no.

- e. Discussion on updating regulations –
 - 1. Motion to rescind all Regulations in Board Policy Manual
 - 2. Motion to change approval process for Regulations to Superintendent approval only, no Board approval necessary for Regulations only

MOTION # 19 – APPROVAL TO RESCIND ALL REGULATIONS AND CHANGE APPROVAL PROCEDURES FOR REGULATIONS

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to rescind all Regulations in the Board Policy Manual and to change the approval process for Regulations to Superintendent approvals only, no Board approval will be necessary for Regulations only. All current Regulations are hereby Superintendent approved and remain in effect. Motion carried 5 yes, 0 no.

- VII. Old Business
 - a. None

- VIII. New Business
 - a. Personnel

- 1. Resignations
 - a. Jennifer Dodge – Secondary Social Studies Teacher effective 8/31/18
 - b. Betsy Lopata – Teacher’s Assistant effective 9/1/18
 - c. Beverly Biedermann – Board of Education Member effective 9/7/18
 - d. Laurie Zbock – Board of Education Member effective 9/8/18

MOTION # 20 – ACCEPTANCE OF RESIGNATIONS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to accept the resignations of Jennifer Dodge – Secondary Social Studies Teacher effective 8/31/18, Betsy Lopata – Teacher’s Assistant effective 9/1/18, Beverly Biedermann – Board of Education Member effective 9/7/18 and Laurie Zbock – Board of Education Member effective 9/8/18. Motion carried 5 yes, 0 no.

- 2. Appointments
 - a. Internal Claims Auditor – Johanna Kaul
 - b. Alternate Internal Claims Auditor – Brian Latella
 - c. CSE/CPSE Chairperson – Brian Latella with a stipend of \$8,000 per year
 - d. William Hunter III – Probationary Biology Teacher effective 9/4/18 with recommendation for tenure of 9/4/21 with Permanent Certifications in Biology 7-12, Chemistry 7-12, General Science 7-12 Extension, and General Science 5-6 Extension at M6, Step 13 with Masters at \$57,308 per year

MOTION # 21 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the appointments as listed above. Motion carried 5 yes, 0 no.

- 3. Salary Adjustment
 - a. Nicole LeClair – correction in annual salary to \$40,213

MOTION # 22 – SALARY ADJUSTMENT

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to approve the salary adjustment for Nicole LeClair to \$40,213 annually. Motion carried 5 yes, 0 no.

4. Advisor Appointments
 - a. Detention Monitors – Cathy Kimpton, Jessica Mortensen
 - b. Tracey Lewis – Class of 2021
 - c. Kurt Peavey – Class of 2022

MOTION # 23 – APPROVAL OF ADVISORS

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to approve the advisors as listed above. Motion carried 5 yes, 0 no.

5. Mentors
 - a. Nicole Winegard for Nicole LeClair
 - b. Brenda Millson for Amanda Goodenough
 - c. Michele Cotter for Amber Thrasher

MOTION # 24 – APPROVAL OF MENTORS

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the mentors as listed above. Motion carried 5 yes, 0 no.

6. Leave Requests
 - a. Mary Belfield – Leave without pay February 25 - March 7, 2019

MOTION # 25 – LEAVE REQUEST

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the leave request of Mary Belfield without pay from February 25 through March 7, 2019. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 26 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mr. Snyder, seconded by Mr. Dodge, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 5 yes, 0 no.

- c. Principal Reports
 1. Mr. Nichols was not present.
 2. Mr. Latella discussed the professional development days, the Open House was well attended, Boys Scouts looks to be starting out very successful this year, the very popular Book Fair was all last week, the successful spaghetti dinner, the improvements in the parent pick up and drop off procedures due to the increased area in the parking lots, the addition of new teachers and staff for this year, and the great new ideas and options for students with the STEM and STEAM programs.

IX. Correspondence

- a. The Madison Oneida BOCES Banner newsletter was shared.
- b. Richard Engelbrecht's monthly BOCES newsletter for September 2018 was shared.
- c. The MO BOCES School Library System 2018-19 Calendar was shared.
- d. A letter from a parent requesting transportation to Colgate was shared.

X. Executive Session

MOTION # 27 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Dodge, the board moved to enter into Executive Session at 7:12 pm with Mrs. Lavoie acting as temporary District Clerk to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 5 yes, 0 no.

XI. Adjourn Executive Session

MOTION # 28 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Ms. Clark, seconded by Mr. Snyder, the board moved to adjourn Executive Session at 7:52 pm. Motion carried 5 yes, 0 no.

XII. Adjournment

MOTION # 29 – ADJOURNMENT

ON THE MOTION of Ms. Clark, seconded by Mr. Snyder, the board moved to adjourn for the evening at 7:52 pm. Motion carried 5 yes, 0 no.